

**League of Women Voters of Tompkins County,  
Policy Sheet (to be attached to the Bylaws)  
Revision of March 14, 2011**

**The Board of Directors**

1. The membership recommends that the general policy of having no member serve more than two **consecutive terms** in any one office of the League of Women Voters of Tompkins County be followed in so far as possible. (<4/73)
2. In keeping with past practice, the membership recommends that whenever feasible the first, and second **Vice-Presidents** be in charge of Program and Membership, respectively, but that the final decision be left to the Board of Directors. (<4/73; amended 2/93, 3/11)
3. Members of the Board will typically take on the responsibilities of one or more portfolios: e.g., serving as chair or co-chair of voters service committee, study or action committee, bulletin editor, webmaster, etc.
4. The League of Women Voters of Tompkins County may also have persons serving as **chairs** or co-chairs of program items or other committees who are **not Board members** (although this should be kept to a minimum). Such persons will be denoted as “off-board chairs.”(3/88, 3/11)
5. Off-board chairs or co-chairs are welcome to attend Board meetings as non-voting attendees. If an off-board co-chair shares a portfolio with a Board member the off-board co-chair may be designated by the Board member to vote in her/his stead in absence of the Board member. (3/11)
6. In keeping with past practice, the immediate past president will normally continue as a director, either elected by the membership or appointed by the Board, for a term of two years. (3/11)

**The Membership**

1. The membership recommends that persons joining the Tompkins County League of Women Voters after December 1 pay **half-dues** for their initial partial year of membership. (4/87)
2. Long-standing members who have contributed much time and effort may be offered **life-time** local membership at the discretion of the Board. (<4/81; shortened 2/88)
3. Consistent with national League policy, we recognize a **household membership** which requires 1.5 times the usual individual dues. (<4/81)
4. Members who make **reservations** for the Annual Meeting or December luncheon and then do not attend shall be responsible either for timely cancellation or for paying the amount obligated. (3/88)
5. Copies of all **position statements** made on behalf of the League by any member should be given to the President as soon as possible. (2/93)

## Other Policies

1. The membership recommends a **Friend-of-the-League category** be added to the list of non-member contributors; he or she shall make an annual donation of \$10 or more plus \$10 if he/she wishes to receive a hard-copy of the bulletin. The Board may award honorary Friend-of-the-League status at its discretion. (<4/73; shortened 2/88, 3/11)
2. This **Policy Sheet may be changed** by the Board if changes are proposed at a regular Board meeting and adopted at a subsequent Board meeting. Responsibility for having copies of the current Policy Sheet at the Annual Meeting shall be delegated to the Secretary. (<4/81)
3. **Reimbursement rates** for personal expenses incurred on League business shall be as follows: \$0.40/mile (or the cost of gas and oil) plus parking fees and tolls; \$30/day for meals. Any unreimbursed expenses should be reported so that we can know the true cost of doing League business; the Treasurer will enter the amount as both an expense and as a member contribution. (<4/81; amended 2/88, 1/92, 3/11)
4. Publicly announced, qualified, uncertified (**write-in**) **candidates** may appear in an official [League of Women Voters of Tompkins County] local candidates' forum. (10/87; amended 2/93)
5. The **Minutes of the Annual Meeting** may be reviewed and approved by the Board at the joint Board meeting following the Annual Meeting; a motion to this effect shall be presented by the Secretary at the Annual Meeting. (3/88)